



Annual Governance Statement 2018-2019

School Name	St Joan of Arc RC Primary School
School Address	Northolme Road, Highbury Park, London N5 2UX
Telephone number	020 7226 3920
Contact email address	info@st-joanofarc.islington.sch.uk
Website	www.st-joanofarc.islington.sch.uk

The Governing Board must be only contacted via the school details given above, which is the legal business address for the whole Governing Board.

Category of school	Voluntary Aided School
DfE number	206/3631
Ofsted grading and date of last inspection	Good

Name of Headteacher	Mrs Clare Campbell
Name of Deputy Headteacher	Mr Hugh Heneghan

Date of Annual Governance Statement	1 st Sept 2019
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The core functions of the Governing Board

As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the Governing Board include:

- **Ensuring clarity of vision, ethos and strategic direction;**
- **Holding the headteacher to account for the educational performance of the school and its pupils; and**
- **Ensuring the sound, proper and effective use of the school's financial resources.**

In exercising their functions, the Governing Board shall

- **Act with integrity, objectivity and honesty and in the best interests of the school; and**
- **Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.**

Our Governing Board has a code of conduct which is reviewed and agreed annually. All governors are obliged to abide by this code.

Legal constitution of the Governing Board

The Governing Board was formally constituted on

12th May 2015

Category of Governor	Appointed or elected onto the governing body?
9 Foundation Governors	Nominated and appointed by the Diocese of Westminster
2 Parent Governors	Elected on to the Governing Board by parents of pupils at the school
1 Headteacher	Governor by virtue of employment by the school
1 Staff Governor	Elected on to the Governing Board by all staff employed by the school
1 Local Authority Governor	Nominated by the Local Authority (Islington Council), and appointed by the Governing Board
2 Co-opted Governors	Elected on to the Governing Board by the Governing Board
Total number of governors = 16	

Who volunteers on the school's Governing Board?

Category of Governor	Full Name	Term Start	Term End
Co-opted governors			
	Ms Claudia Battaglio	03 Oct 2017	02 Oct 2021
	Dr Adrian Fish	13 Mar 2019	13 Mar 2020
Foundation governors			
	Ms Karen Addy	31 Mar 2016	31 Aug 2020
	Mr Kofi Adu-Boahere	02 Nov 2016	31 Aug 2020
	Mrs Elodie Denjean	01 Sep 2018	31 Aug 2022
	Dr Emma L Dunne	01 Sep 2018	31 Aug 2022
	Dr Claire Gorman	14 Nov 2017	31 Aug 2021
	Canon Gerard King	01 Sep 2018	31 Aug 2022
	Mrs Charlotte McMillan	23 Mar 2016	31 Aug 2020
	Mr Nick Platon	04 Oct 2016	31 Aug 2020
	Ms Aideen O'Halloran	11 Mar 2016	31 Aug 2020
Headteacher			
	Mrs Clare Campbell		

Parent governors	Mrs Caroline Piers	23 Feb 2018	22 Feb 2022
	Ms Victoria Sowerby	23 Feb 2018	22 Feb 2022
Staff governors	Mr Anthony Vallejo	01 Sep 2018	31 Aug 2022

The Clerk to Governors is	David M Laird
The Chair of Governors is	Dr Adrian Fish
The Vice Chair of Governors is	Ms Claudia Battaglio

How the Governing Board delegates and distributes its duties?

The Governing Board agreed to form the following committees on **17th Oct 2018**. This is reviewed annually.

Finance, Personnel & Buildings	Curriculum & Achievement	Admissions
<ul style="list-style-type: none"> ▪ The Committee's membership includes 5 Govs, Headteacher & Bursar. ▪ The remit of the C'ttee is expressly outlined in its Terms of Reference agreed at the start of the academic year. ▪ The committee is delegated responsibility for oversight of finance, personnel and matters relating to premises (buildings & facilities) ▪ The Committee meets 3 times per academic year. ▪ Key decisions and impact are recorded in the minutes of C'ttee meetings. 	<ul style="list-style-type: none"> ▪ The Committee's membership includes 5 Govs and the Headteacher. ▪ The remit of the C'ttee is expressly outlined in its Terms of Reference agreed at the start of the academic year. ▪ The committee is delegated responsibility for oversight of all matters relating to curriculum, standards, achievement, safeguarding and pupil behaviour management. ▪ The Committee meets 3 times per academic year. ▪ Key decisions and impact are recorded in the minutes of C'ttee meetings. 	<ul style="list-style-type: none"> ▪ The Committee's membership includes 4 Govs and the Headteacher. ▪ The remit of the C'ttee is expressly outlined in its Terms of Reference agreed at the start of the academic year. ▪ The committee is delegated responsibility for oversight of all matters relating to admissions including the application of the school's Admissions Policy ▪ The Committee meets 2 times per academic year. ▪ Key decisions and impact are recorded in the minutes of C'ttee meetings.

Specific panels of the Governing Board are convened as required for:

- Pay Review & Headteacher's Appraisal
- School Complaints
- Staff Grievance and Discipline
- Pupil Discipline

The Governing Board delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor	Number of visits to school in this role in academic year
Safeguarding	Mrs Charlotte McMillan	
Special Educational Needs and Disability (SEND)	Ms Caroline Piers	

Governing Board & Committee meeting attendance

Y = Attended, N = Apologies Accepted, NA = Apologies not Accepted, NS = No Apologies sent

GOVERNOR	CATEGORY	Governing Board Away	Full Governing Board	Curriculum & Achievement	Admissions	Full Governing Board	Finance, Personnel & Buildings	Curriculum & Achievement	Admissions	Categorization	Finance, Personnel & Buildings	Admissions Ranking	Admissions Final Check	Admissions	Full Governing Board	Curriculum & Achievement	Finance, Personnel & Buildings	Full Governing Board	Pay Committee
		05 Oct 2018	17 Oct 2018	02 Nov 2018	09 Nov 2018	21 Nov 2018	07 Dec 2018	25 Jan 2019	01 Feb 2019	08 Feb 2019	12 Feb 2019	14 Feb 2019	14 Feb 2019	13 Mar 2019	03 May 2019	10 May 2019	15 May 2019	21 Jun 2019	
Ms Karen Addy	Foundation	Y	Y			N	Y			Y					Y		Y	Y	Y
Mr Kofi Adu-Boahere	Foundation	NS	Y			Y	Y			Y					Y		Y	NS	
Ms Claudia Battaglio	Co-opted	N	Y			Y	Y			Y					Y		Y	Y	Y
Mrs Clare Campbell	Headteacher	Y	Y		Y	Y	N			N			Y	Y	Y	Y	Y	Y	
Mrs Elodie Denjean	Foundation	Y	Y		Y	N							N	Y				Y	
Dr Emma L Dunne	Foundation	Y	Y		Y	Y							Y	Y				Y	
Dr Adrian Fish	Co-opted	Y	N		Y	Y							Y	Y				Y	
Dr Claire Gorman	Foundation	Y	Y			Y									Y	Y		Y	
Canon Gerard King	Foundation	Y	Y			Y									Y	N		N	
Mrs Charlotte McMillan	Foundation	Y	Y			N	Y			Y					Y		Y	N	
Ms Aideen O'Halloran	Foundation	Y	N			Y	Y			Y					Y			Y	
Mrs Caroline Piers	Parent	Y	Y			Y									Y	Y		Y	
Mr Nick Platon	Foundation	N	Y		Y	Y							Y	Y				Y	
Ms Victoria Sowerby	Parent	Y	Y			Y									Y	Y		Y	
Mr Anthony Vallejo	Staff	Y	Y			Y									N	Y		Y	

Governing Board's effectiveness and impact

What were the significant challenges for the Governing Board in 2018/19?

The Governing Board handled the following significant issues during 2018/19 – building expansion and refurbishment project, impact of fluctuating funding levels, Governing Board succession planning (obligations of school governance), time commitments, fluctuating pupil numbers, the maintenance of the Catholicity of the school, Nursery, school roll and publicity of the school

How were the challenges met?

Streamlining of the processes of the Governing Board, moved to Nursery to termly in-take (paid model) and increase of numbers, Phase building works, agreed not to compromise on the Catholicity of the School

What were the achievements of the Governing Board in 2018/19?

Breakfast Club (increase school roll strategy), improved administration of the Governing Board, increased governor commitment levels, improved monitoring of standards, finance, staffing and buildings.

How have these achievements have improved areas of school life (impact)?

Increase to Nursery and pupils who may come over to Reception, keep pupils earlier – attending main-stream, good and consistent uptake of Breakfast Club, increased sustainability, improved attendance record and positive impact on pupils for Breakfast > Nursery as a feeder, appointment of additional staff for Nursery – qualified teacher, better nursery provision , consultative approach to building works (community, parents, staff)

Find out more about our school ...

- Link to Ofsted report
<https://reports.ofsted.gov.uk/provider/21/100449>
- Our school's Ofsted data dashboard can be found at
<https://www.compare-school-performance.service.gov.uk/school/100449/st-joan-of-arc-rc-primary-school/primary>
- Link to school's website
<https://www.st-joanofarc.islington.sch.uk/>
- Link to school's pupil premium statement on the school's website
<https://www.st-joanofarc.islington.sch.uk/files/Pupil-Premium-Statement-2018-2019-reviewed-sep-2019-website-version.pdf>
- Link to school's PE and sport premium information on the school's website
<https://www.st-joanofarc.islington.sch.uk/files/St-Joan-of-Arc-PE-and-Sport-Premium-2018-2019.pdf>
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour.
<https://parentview.ofsted.gov.uk/>

Governing Board's Register of Interests (2018-2019)

This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Member	Confirmed	Entity	Nature	Notes	From	To
Canon Gerard King Foundation Governor 01 Sep 18 to 31 Aug 22	<i>Confirmed 28 Nov 2018</i>		None			
Dr Adrian Fish Co-Opted Governor 13 Mar 19 to 13 Mar 20	<i>Confirmed 5 Oct 2018</i>		None			
Dr Claire Gorman Foundation Governor 14 Nov 17 to 31 Aug 21	<i>Confirmed 5 Oct 2018</i>		None			
Dr Emma L Dunne Foundation Governor	<i>Confirmed 26 Nov 2018</i>	-	None	-		
Mr Anthony Vallejo Staff Governor	<i>Not confirmed</i>	-	None	-		
Mr David M Laird	<i>Confirmed 26 Nov 2018</i>	DML Clerking & Education Support Services Ltd	Director	The company provides governance and educational support services to a number of schools and other institutions.	31 Aug 12	
Mr Kofi Adu-Boahere Foundation Governor 02 Nov 16 to 31 Aug 20	<i>Not confirmed</i>		None			

Mr Nick Platon Foundation Governor 04 Oct 16 to 31 Aug 20	<i>Not confirmed</i>				18/5/17 see form for details
Mrs Caroline Piers Parent Governor 23 Feb 18 to 22 Feb 22	<i>Confirmed by David M Laird on 26 Nov 2018</i>				None
Mrs Charlotte McMillan Foundation Governor 23 Mar 16 to 31 Aug 20	<i>Confirmed 5 Dec 2018</i>				None
Mrs Clare Campbell Headteacher	<i>Confirmed by David M Laird on 21 Oct 2018</i>				None
		None			None
					16 Oct 18
Mrs Elodie Denjean Foundation Governor 01 Sep 18 to 31 Aug 22	<i>Confirmed 5 Oct 2018</i>				None
Ms Claudia Battaglio Co-Opted Governor 03 Oct 17 to 02 Oct 21	<i>Confirmed 27 Nov 2018</i>				None
Ms Karen Addy Foundation Governor 31 Mar 16 to 31 Aug 20	<i>Confirmed 5 Oct 2018</i>	Computacenter (UK) Limited	Employee	The company I work for sells IT equipment and services to Islington Council	21 Jun 16
Ms Victoria Sowerby Parent Governor	<i>Confirmed 17 Oct 2018</i>	-	None	-	

Each governor has declared their interests as given above in writing to the Governing Board

Chair of Governor's signature **ADRIAN FISH** _____

Date **4th OCT 2019** _____

Planned review date **JUNE 2020** _____