

## Admissions Committee Aims and Responsibilities

### Strategic Aims

- To ensure that St Joan of Arc Catholic Primary School is allocating school places according to information set out in the School's Admission Code.
- To ensure that procedures for admission are being followed according to the guidance set by Westminster Diocese and Islington Council.

### Responsibilities

- Recommend to the governing body the number of pupils in any relevant age group that it is intended to admit to the school in any school year.
- Review and make recommendations on an annual basis concerning the arrangements for the admission of pupils to the school.
- Determine the offers that shall be made against the criteria for admissions to the nursery and reception.
- Confirm any decision taken by the Chair of Governors with the Headteacher with respect to groups other than the first year entry where it is not reasonable to convene the Committee.

